

MONK FRYSTON AND HILLAM COMMUNITY ASSOCIATION

Minutes of the meeting held on the 21st May 2008 in the Community Centre at 7.30pm

Present: - Peter Noone, , Pauline Forbes, Kath Ratcliffe, Carla Candler, Mandy Shaw, Liz Tuddenham, Ray Newton , Susan Noone, K Cooper, L Wright, Millie Smales

1. Apologies: -. Margaret Johnson, Iris Criddle, Neville Criddle, Kirsten Hunter, Ian Woods, A Hudson, Ivy Smales, Julie Taylor, Becky Gatenby, Norman Tuddenham (temp Hillam PC rep).

2. Minutes of the previous meeting.

The minutes of the meeting of the 12th March 08 were accepted by the members.

3. Matters arising.

a. Kath Radcliffe commended the social working group for their efforts so far this year and requested that if help was required from other members of the Committee to stage events that as much notice as possible be given. Everyone agreed this should be done and the Chairman apologised for not communicating promptly prior to the Rogation Walk.

4. The Chairman's reported on meetings, events and developments since the last meeting.

a. Business Planning working group meeting took place on 7th April to

i. receive an update and review the Financial Plan which was considered to be satisfactory and on track

ii. consider the running cost of the community centre prior to the possible hire to the Breakfast club - electricity costs – detailed assessment had been carried out and it was agreed that average costs were approx £1 per hr and detailed consumption is now available for consideration when the hall is hired.

iii. To consider the impact of continued support of the two parish councils and future additional activities.

b. Breakfast Club development – Rachel Peacock

i. A special meeting was held with the two potential operators of the Breakfast Club on 9th April and Rachel Peacock was chosen as the preferred partner. Terms have been agreed for the commencement of the Breakfast Club in September, but have yet to be formalised in a written agreement

c. Fund or All Community Consultation – feedback and developments

i. Several meetings of the FFA Village consultation group have taken place since the last meeting and that plans were advanced for residents to be consulted at the Village event on 28th June.

- ii. The Chairman, in the absence of the secretary, who is the CA contact presented feedback to the committee of the summary of views from the Village stakeholders.
 - iii. It was agreed that the CA should inform the FFA group of the CA's latest developments related to the Community Centre Playground development.
 - iv. Kath Radcliffe expressed concern of the length of time the consultation process had taken and the lack of positive outcomes.
- d. Social events and Fund Raising working group had met on 31st March and considered the playground development which is being led by several members of the group and planned several events (see later).
- e. A Year End Financial Review meeting was held by the Chairman, Treasurer and Secretary. The accounts are in very good order (see later).
- f. A Meeting with MFPC re Community Centre external area enhancement was held on Monday 19th May.
 - i. The CA were represented by Becky Gatenby and Ray Newton
 - ii. The purpose of the meeting was for the CA to present their case to gain MFPC support for the Community Centre External Area improvement plan which could be submitted to WREN in conjunction with Ground force Selby.
 - iii. MFPC agreed to support the Plan by recommending the commitment of approx £5.5k S106 money as the 11% "match funding" required under the terms of the approx £50k bid to WREN.
 - iv. Alternatively, if the bid is unsuccessful MFPC will support the use of the same £5.5k S106 money for the installation of the fence, which is one element of the Bid.
 - v. The external improvement is for following items:-
 - 1. 3 pieces of play equipment
 - 2. Two picnic tables
 - 3. Re painting of the existing play equipment
 - 4. A ball court
 - 5. Fencing to segregate the play area from the Car Park

- vi. Monk Fryston PC's conditional terms were that the fence must be painted green and that the gates should not be locked and therefore the play area is available to all users.
- vii. The Chairman conducted an external site meeting to ensure all present understood the full nature of the development and asked the committee to vote to support the bid for the funds for the development. The vote was passed by 10 votes to 1.
- viii. The Committee authorised the project group to determine where the ball court should be located for planning purposes.
- ix. The Committee thanked the project group, Becky, Carla and Mandy for their effort and wished them success in bringing it to fruition in spring 2009.
- g. The Chairman informed the Committee that important Review Meetings with Hillam PC (2/7/08) and MF PC (29/7/08) were planned.
- h. The Chairman informed the Committee that an Accident Saturday 10th May 2008 and explained what actions had been taken to date. Becky supplied information from Record Play equipment which the Chairman and Les would use to examine the roundabout asp

5 Correspondence

- a. A precise of correspondence is attached to the minutes and no questions arose.
- b. The chairman informed the committee that he had received a request form MFPC for free use of the Community Centre on the Parish Council by-election day on June 19th which he had agreed to on behalf of the Committee.
- c. The Committee concurred.

6. Financial Report

Ken gave a full resume of the current financial position and of recent fund raising events, which indicate a current surplus of over £30,000. The outturn for the year was better than forecast as a result of lower than anticipated expenditure and increased income.

7 The committee discussed the following proposals for the Community Centre's continued development in 2008-9

- a. **External recreation area** – It was agreed that in order to make best use of the land at the southern end of the CC's land that:-

- i. We should seek urgent clarification if we could fell 4 trees.
- ii. In anticipation of no objections from the Parish Council or Selby DC we should seek quotations from Steve Parkin and from a Stump grinder.
- iii. Mandy would ask Peter for a price to re-grade the land once the Trees and stumps had gone.
- iv. Les would examine what is required to re- align the existing scramble course

b. Storage

- i. Mandy agreed to contact Selby Dc for guidance re replacing the two existing sheds with a “new temporary storage” container.
- ii. Carla would continue to explore how temporary Portacabin Units can be used for extended periods of time and if there was opportunity to obtain redundant or surplus units, and if so what price.
- iii. Peter would enquire what the cost of wooden storage shed are from Atkinson’s
- iv. Les would examine the best location/siting for a 20foot temporary storage container.

c. Additional seating

- i. Susan reported that due to the success of the Coffee Break initiative and increased demand there was an immediate requirement for additional external seating.
- ii. Susan, Peter and Ken had visited Atkinson’s and had been successful in obtaining a “free” donated picnic table from Brian Atkinson who lives in the Village , and a second one for £100 which had been raised through the Coffee Break this year.
- iii. The Committee thanked Susan, Peter and Ken for their initiative, and requested the Secretary to write a letter of thanks to Brian Atkinson.
- iv. Ken would speak to Brian and offer the opportunity for publicising the donation to the CA.

d. Additional rubbish bins

- i. Mandy will contact Tina Horsfield to find out when the additional bins will be distributed in the Village.
- ii. Depending upon the effect of the additional bin allocated to the CC, we would consider purchasing further bins.

e. Concreting of recycling bin area.

- i. The Committee agreed this was desirable and that a working group would undertake the work in the summer holidays. Les agreed to organise and lead the activity.

f. Internal Decoration of the Centre

- i. It was proposed that the CC be redecorated in August to ensure the Centre is kept up to scratch and prior to the start of the Breakfast Club.
- ii. This was agreed – Kath has provided a quote of £800 to Tony.

8. Feedback on events:-

1. Year to date fund raising from all events is ahead of plan.
2. Each event has been successful in attracting “new villagers” to the event.
3. 22nd March Egg Decoration and 23rd March – Easter Egg Hunt
 - a. A great success with over 40 people attending on each day, but with a mix of attendees – different people on each day.
 - b. It is suggested to do a craft event near Christmas
4. 25th April – Walking in Europe
 - a. A very enjoyable evening with 25 people attending.
 - b. The offer from David Warren of a further talk next year.
5. 4th May – Rogation walk and Curry evening
 - a. Our first jointly promoted event with the Church was successful and brought new people to the Community Centre.
 - b. The food and atmosphere after the event was very good – and enjoyed by all

9. Forthcoming events

- a. **Scarecrow Workshop – 6th Sept 2008**

- i. Planning in progress
 - ii. An additional workshop will take place at the Village event to attempt to drum up support
- b. **Scarecrow weekend – 12th-13th Sept**
 - i. Catering was discussed and should be considered at the next meeting.
- c. **The Teddy Bears Picnic 6th July**
 - i. Mandy reported that the Playgroup did not want to get formally involved.
- d. **The Village Event 28th June**
 - i. The Chairman outlined the current plans and invited everyone to attend the planning meeting at 8pm at the school on June 11th.
 - ii. Concern was raised about being able to meet the target of £250
- e. **Rest of Year and Next Year's plan.**
 - i. Selby Market Tombola
 - 1. Susan told the Committee that she was collecting Tombola prizes would welcome any donations.
 - ii. Otherwise the rest of the year and next year were not discussed.

8. Reports from Social inclusion groups

a. Coffee Break,

- a. This is proving to be a great success and requires 3 helpers

b. Neighbourhood Watch, WWI,

- a. These were not discussed.

c. Luncheon Group.

- a. A possible clash of dates in September and October if the additional Breakfast Club additional entry class care takes place in the autumn. RN to inform RP and consider alternatives.

9. New Groups/ Initiatives

The Chairman reported on an historical interest survey which he had conducted at the Hillam Historians Archive day on Sunday 18th June – and to date there is approx 16 people interested in taking part in a Monk Fryston Time team – historical society. It was suggested by Kath that Don Bramley may give some help.

10. Centre Upkeep

- a. It was reported that the new sewage pump was not working. TH is in contact with the Contractor.
- b. Les and Peter would treat the playground with Jayes fluid to get rid of any moss and algae which is growing.
- c. Water heaters in the Toilets
 - a. Both heaters were isolated during the meeting to ensure that no-one used the heaters which generate very hot water.
- d. Security of the external door when the toddler group is using the centre.
 - a. The door handle has been raised to a height so that a small child could not 'escape' from the centre by opening the door.

11. AOB

- a. Liz thanked everyone on behalf of Kirsten and Nathen for their best wishes and offers of support over the past few weeks. Our thoughts, hopes and best wishes are with them, and of course Seth, and our collective offer of help remains to be taken up if required.
- b. Liz reported that in Kirsten's enforced absence, her husband, Norman, was the new temporary Hillam rep to the CA, but in light of babysitting duties, he sent his apologise and she would report to him things of interest and concern.

There being no other business, the Chairman closed the meeting at 10.10pm

Date of the next meeting Wed 23rd July, 7.30pm.

Further information – Monday 26th May

Actions since the meeting

1. Ball court position for planning purposes

- a. Following a site meeting of the project group it was agreed that the best position would be as near to the South Hedge as possible. The court dimensions are a maximum of 9.5m x 6.5m which will be able to be located within the current distance between the hedge and the adventure play trail.
- b. The Ball Court centre line will be on the same N/S axis as the western line of the Community Centre Building.

2. The relocation of the Adventure Play Trail

- a. The portion of the trail which is parallel to the southern boundary will need to be split so that a portion of it can be relocated to the North and South of the existing equipment along the western Boundary wall.
- b. Mandy has agreed that when peter re-grades the land at the south of the CC site he will help lift out the play equipment with his machine.

3. The replacement “Temporary” Storage Container

- a. A working group have examined the area to the north of the CC where the existing storage sheds are located and found that it will be possible to site a 20ft by 8ft container in a north south aspect up to the boundary wall and will allow us to expand our storage if required in the future by simply siting additional similar containers alongside them.
- b. The first container should be to the west of the centre line of the building.

4. The Roundabout

- a. Les and I measured the gap between the ground and the roundabout and found that it is outside current installation specification but complies with the original installation spec – pre 1979 installation as there was not a specification at that time.
- b. In view of this we felt we should consider what options we have to change the gap between the roundabout and the ground to meet the latest specifications.