

Monklands Talking Newspaper Privacy Notice

This privacy notice discloses the privacy practices for Monklands Talking Newspaper and our website; <http://www.monklandstn.co.uk> .

This privacy notice will notify you of the following:

- What information we collect;
- With whom it is shared;
- How it can be corrected;
- How it is secured;
- How policy changes will be communicated; and
- How to address concerns over misuse of personal data.

Information Collection, Use, and Sharing

We are the sole owners of the information collected on this site. We only have access to/collect information that you voluntarily give us via email or other direct contact from you. We will not sell or rent this information to anyone.

We will use your information to respond to you, regarding the reason you contacted us. We will not share your information with any third party outside of our organization, other than as necessary to fulfill your request.

Unless you ask us not to, we may contact you via email in the future to tell you about new products or services, or changes to this privacy policy.

Your Access to and Control Over Information

You may opt out of any future contacts from us at any time. You can do the following at any time by contacting us via the email address or phone number provided on our website:

- See what data we have about you, if any.
- Change/correct any data we have about you.
- Have us delete any data we have about you.
- Express any concern you have about our use of your data

Registration / Sharing

No registration is required and we do not share your information with any third parties.

Security

We take precautions to protect your information. Name, email addresses and any other information will be stored only on our password protected system. We also protect your information offline. Only employees who need the information to perform a specific job (e.g. our recording distributors) are granted access to personally identifiable information. The computers/servers on which we store personally identifiable information are kept in a secure environment.

Links

The web site contains links to other sites. Please be aware that we are not responsible for the content or privacy practices of such other sites. We encourage our users to be aware when they leave our site and to read the privacy statements of any other site that collects personally identifiable information.

Notification of Changes

Whenever material changes are made to the privacy notice specify how you will notify consumers.

Other Provisions as Required by Law

Numerous other provisions and/or practices may be required as a result of laws, international treaties, or industry practices. It is up to you to determine what additional practices must be followed and/or what additional disclosures are required.

If you feel that we are not abiding by this privacy policy, you should contact us immediately via telephone at 01236 423982 or via email at jjmcgill@blueyonder.co.uk

Data Protection Officer / J McGill / May 28, 2018